

Universität Regensburg

## Call for Applications *UR Strategic Partnership Seed Fund*

### 1. Objective of the Seed Fund and eligible formats

The University of Regensburg has established a fund in order to support the initiation and implementation of cooperation formats within the framework of strategic partnerships by resolution of the university's Executive Board dated June 22, 2024.

The provision of funding is intended to enable the members of Universität Regensburg (UR) and the Strategic Partner University (SPU) to identify complementary strengths and potential synergies and to jointly develop, prepare, and implement projects in research, teaching, outreach/transfer, and campus culture.

In the interest of a continued development of the partnership, activities that are characterized by the following criteria are particularly worthy of funding:

- sustainability and intensification of cooperation with the SPU ('catalyst effect')
- UR's profile development with a view to the UR's four '[Gestaltungsfelder](#)'
- interdisciplinary connectivity
- diversity of the addressed university fields of action and actors

Possible formats are, e.g. in the areas of

<u>Research</u>	Research mobility, visits in preparation for research collaborations; organization of / participation in workshops/conferences; Science outreach projects
<u>Teaching</u>	Teaching mobility; visits in preparation for teaching collaborations (i.e. without teaching on site)
<u>Administration</u>	Participation in / organization of staff trainings, job shadowing etc.
<u>Campus Culture</u>	Networking activities, joint projects and events of student representatives and accredited organizations, as well as of cultural/sports groups

### 2. Forms of support

The Seed Fund can provide support for

- a) guests from the SPU (incoming mobility) with a lump sum of 180 euro/day to cover the costs of their stay at the UR (for up to 14 days).
- b) members of the UR to cover travel costs (2nd class / economy class) to the SPU (outgoing mobility).
- c) In extraordinary cases and subject to the availability of funds, the coverage or subsidy of other costs (e.g. for catering, city tours, etc.) for events at the UR may be considered. This requires a special explanation and financial planning to be included with the application.

No funds can be made available for salaries, publication/conference costs, etc.

Please note that restrictions / special conditions may apply to the scope of funding for some SPUs (see Appendix 1b).

Applicants are individually responsible for requesting an approval for a business trip and for obtaining relevant insurance coverage.

### 3. Conditions for applications

- a) Applications can be submitted by members of the UR but require the participation of SPU stakeholders in the project. A corresponding confirmation must be attached to the application. Incoming members of the SPU who wish to apply for funding for accommodation costs are asked to coordinate their stay at UR with their UR colleagues who can submit the application on their behalf.
- b) The Seed Fund is intended to support activities for which no other internal or external university funds (such as Erasmus+/DAAD) are available. This is particularly relevant for teaching mobility from / to countries participating in the Erasmus+ program. The International Office will be happy to provide you with further information.
- c) Supported activities should have a clearly defined focus and correspond to the objectives listed under 1, which must be specified in the application. Particularly in view of the intended 'catalytic effect' of the funded projects, it should be noted that the resources from the fund are primarily to be understood as seed funding. Long-term project financing is not possible due to limited resources.
- d) The funded activities can take place in Regensburg as well as at the SPU location.

### 4. Application procedure

- a) Application forms can be submitted by January 01 (for UR's summer semester) and June 01 (for UR's winter semester) via UR's [Staff Unit Internationalization](#).
- b) After a review by the Staff Unit Internationalization and the International Office, the Vice President for Internationalization and Diversity decides on the funding. The applicants will subsequently be informed of the decision.
- c) After the completion of the funded project / mobility, the applicants submit a project report to the Vice President for Internationalization and Diversity via the Staff Unit Internationalization, which contains the following information:
  - Description of the funded activities, in particular with regard to the realization of the objectives addressed under point 1 (at least one DIN A4 page)
  - Proof of travel expenses (outgoing mobility only)
  - Proof of other costs (see point 2c)
- d) The applicant will be reimbursed for travel expenses (outgoing mobility only) / other costs initially incurred by the applicant after submitting the project report. The lump sum (incoming mobility only) is paid before the start of the project.
- e) For complementary funding (imbursement of travel cost for guests coming from a SPU to UR / costs of accommodation etc. for UR-members traveling to a SPU), please check – in advance and in coordination with your SPU colleague – the availability and conditions of funding at the respective SPU (see Appendix 1a). Please be advised that the requirements, scope and administrative process of support from the SPU may differ from that of the UR (see Appendix 1b).

### 5. Limitation of Funds

The *UR Strategic Partnership Seed Fund* was set up without a time limit, albeit the financial resources made available for this purpose are limited (see in particular point 3c).

## **CfA UR Strategic Partnership Seed Fund - Appendix**

All strategic partner universities have pledged to support activities within the framework of these cooperation agreements. Nevertheless, availability and conditions of funding at the respective SPU may differ and change.

For this reason, please check the latest requirements, scope, and administrative process of support at the respective SPU in advance and in coordination with your SPU colleague.

### **Appendix 1a) -**

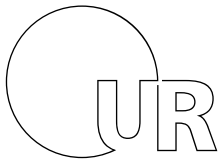
#### **SP funding programs - contact persons at the Strategic Partner Universities**

<b>Université Clermont Auvergne (UCA)</b>	Mrs. Marie-Amélie Labrosse Director International Relations Office <a href="mailto:Marie_Amelie.LABROSSE@uca.fr">Marie_Amelie.LABROSSE@uca.fr</a>
<b>Masaryk University Brno (MUNI)</b>	Mrs. Zita Hrabovská International Programmes Coordinator <a href="mailto:hrabovska@czs.muni.cz">hrabovska@czs.muni.cz</a>
<b>University of Zagreb (UZ)</b>	Mrs. Dr. Branka Roscic Head Central International Relations Office <a href="mailto:branka.rosic@unizg.hr">branka.rosic@unizg.hr</a>
<b>Kanazawa University (KU)</b>	Ms. Aki Yamane Administrative Director, Internat. Planning Division International Relations Department <a href="mailto:kokusaikikaku-kacho@adm.kanazawa-u.ac.jp">kokusaikikaku-kacho@adm.kanazawa-u.ac.jp</a>
<b>University of Regensburg (UR)</b>	Mr. Dr. Andreas Friedel Staff Unit Internationalization, Presidential Dept. <a href="mailto:Stabsstelle.Internationalisierung@uni-regensburg.de">Stabsstelle.Internationalisierung@uni-regensburg.de</a>

### **Appendix 1b) -**

#### **Special conditions / restrictions for funding applying to some SPUs Universities**

<b>Université Clermont Auvergne (UCA)</b>	-
<b>Masaryk University Brno (MUNI)</b>	Only scientific and non-scientific staff can apply for funding.
<b>University of Zagreb (UZ)</b>	-
<b>Kanazawa University (KU)</b>	Until further notice, only scientific staff can apply for funding. For travel activities to Kanazawa, reimbursement of travel expenses can only be granted up to a maximum amount of 1000 euro.



Universität Regensburg

**Application**  
***UR Strategic Partnership Seed Fund***

Applications can be submitted by members of the UR (for outgoing mobility; other costs)  
and by members of the UR on behalf of members of the  
Strategic Partnership University (for incoming mobility)  
by January 01 (for UR's summer semester) and June 01 (for UR's winter semester)  
via UR's [Staff Unit Internationalization](#).

*Please check the Call for Applications for detailed objectives, requirements, and limitations.*

**Applicant:** (name) \_\_\_\_\_  
(position at UR) \_\_\_\_\_  
(e-mail address) \_\_\_\_\_

**Name, function, and e-mail address of cooperation partner at SPU:**

\_\_\_\_\_  
\_\_\_\_\_

A confirmation of this cooperation is attached to the application.

**Funding applied for**

- incoming mobility from to SPU to UR (lump sum for accommodation costs)
- outgoing mobility from to UR to SPU (travel costs)
- other costs (special explanation and financial planning must be attached!)

**Intended date of the activity:** \_\_\_\_\_

**Project title:** \_\_\_\_\_

- Description of the project / the planned activities** to be funded is attached to this application (ca. 5,000 characters).  
Please describe inter alia the focus and format of the project / the planned activities, and refer in particular to the objectives of the Fund and to the conditions for applications outlined in the Call for Applications (sections 1 and 3)

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_